



CITY OF OTTAWA

Community Development Department
 301 W. Madison Street, Ottawa, Illinois 61350
 815-433-0161
www.cityofottawa.org

For Office Use:
 Permit: _____
 Date Issued: _____
 Permit Fee: _____
 Payment Method:
 Cash Check CCard

PLUMBING & DRAINAGE PERMIT APPLICATION

(Please Print Clearly)

OWNER: _____ MAILING ADDRESS: _____

PROJECT ADDRESS: _____ BUILDING USE: _____
Res. rental, commercial, owner-occupied residential, industrial

PLUMBING CONTRACTOR'S NAME: _____

ADDRESS: _____ PHONE: _____ EMAIL _____

STATE PLUMBING LICENSE # _____ CITY OF OTTAWA REGISTRATION # _____

Please indicate work to be done in the following table:

Number to be Installed	Toilet	Bath Tub	Lavatory/sink	Sink	Urinal	Slop Sink	Oil Separator	Floor Drain	Sump Pump	Ejector Pump	Shower	Laundry Tubs	Automatic Washer	Dish Washer	Drinking Fountain	Other Connects
Basement																
Yard																
1st Floor																
2nd Floor																
3rd Floor																
4th Floor																
5th Floor																
Total																

FEES: For any plumbing project that does not require a Construction Permit, a \$10/per opening (drain) fee must accompany this application. Please contact the plumbing inspector if you have questions regarding this fee. For plumbing projects that are part of new construction or remodeling projects requiring a Construction Permit, the plumbing fee will be calculated into the Construction Permit.

All work, material, and construction is to be in accordance with the rules and regulations of the Illinois State Plumbing Code, the City of Ottawa's adopted Municipal/Building Code, and any other applicable local, state, or federal regulation.

The City Ordinance requires that all plumbing installations be left uncovered until the required inspections are complete.

The Plumbing Inspector shall be given a minimum 48 hour notice prior to having an inspection done 815-433-0161ext 226 or 815-228-2236

Occupancy/Use is prohibited until all necessary inspections have been completed and a Certificate of Occupancy has been issued.

Applicant certifies that all information given is correct and that all applicable plumbing codes and ordinances will be complied with in performing the work for which this permit is issued. And that all work and inspections shall be completed within one year from the date of permit issuance.

 Signature of Contractor or Authorized Representative _____ Date

This is to certify that I have examined the within detailed statement, together with a copy of the plans relating thereto, and find the same to be in accordance with the provisions of the Local Ordinance, relating to plumbing work, and that the same has been **APPROVED / DENIED** and entered in the records this date.

 Plumbing Inspector _____ Date